GETTING STARTED WITH COMPILATIO MAGISTER

Objectives: bolster academic integrity and empower your students.
Do you want to **promote authenticity** in your students' work? Adopt the **Compilatio Magister** anti-plagiarism programme, which combines **pedagogy** and **fairness**.
Steps to establish a plagiarism rate with Compilatio Magister

1. Receive or submit the document in the interface.
2. Choose whether to index to the document database or not.
3. Analyses with 3 comparison levels.
4. Obtain a similarity rate and a list and location of sources.
5. Verification and manual refinement of correctly cited sources.
6. Derive the plagiarism rate for analysed documents.
Log in to the Compilatio Magister service

Initial Login

- Service **does not require any installation**.
- On the website [www.compilatio.net](http://www.compilatio.net), click on the **Login button** in the upper right.
- Username and password provided by your institution's **Compilatio Project Lead**.

To know your institution's Compilatio Project Lead, contact us: [support@compilatio.net](mailto:support@compilatio.net).

Overview of the functionality

- **Search for a document** in your account or in your institution's document database: name of the author, title, description, etc.

- **Help Centre**: quick access to comprehensive FAQs, direct contact with the **support team**.

- **Interface specifically for Compilatio Project Leads**: usage statistics, create accounts, etc.

- **Settings**: modify personal data, view the history of actions carried out, change password, **run automatic analyses**, **adjust allowed thresholds for similarity rates**, manage the document database, etc.
Upload your documents to be analysed

Create a folder and set the method for submitting assignments. Students do not have access to your personal account or to the analysis results.

Select documents saved on your computer
Obtain one URL per folder to send to your students

You can add documents to the document database

The document database comprises all the documents indexed by Compilatio Magister users. To learn more, click here:
Analyse students' work

Reliability of comparisons on 3 levels

- Web pages, articles and publications freely accessible on the Internet.
- Content uploaded into the software by your staff.
- Documents from all other Compilatio Magister users via the document database.

Stages of analysis

While analyses are being processed, it is not necessary to remain logged in to your account. In case of prolonged inactivity, remember to refresh your page to update your results.
Interpret the analysis results

When the analysis is complete, click the "Report" button to access the results. The Compilatio analysis report is read in 2 steps.

1. Determine the similarity rate
   - Compare the result with the grader's expectations.
   - Acceptable rate defined according to the type of assignment being graded, the subject matter or the institution's required level.

2. Identify the presence of plagiarism
   - Refine the result by ignoring correctly cited passages and sources.
   - Automatically recalculate the similarity rate to approximate a plagiarism rate.

Tip: view the percentage of quoted text by hovering the cursor over the similarity rate. To learn more about the similarity rate, click here:
Analyse the detected sources

- **Sources ranked** by decreasing similarity rate.
- **Description of sources** with page name, URL and secondary sources.
- **Similarity rate for each source** compared to the whole document.
- Option to **exclude desired sources**, and the similarity rate is recalculated.

<table>
<thead>
<tr>
<th>#</th>
<th>Description</th>
<th>Similarities</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Origin of the source</td>
<td>25%</td>
<td><img src="image1" alt="Location" /></td>
</tr>
<tr>
<td>2</td>
<td>Origin of the source</td>
<td>7%</td>
<td><img src="image2" alt="Location" /></td>
</tr>
<tr>
<td>3</td>
<td>Origin of the source</td>
<td>7%</td>
<td><img src="image3" alt="Location" /></td>
</tr>
<tr>
<td>4</td>
<td>Origin of the source</td>
<td>5%</td>
<td><img src="image4" alt="Location" /></td>
</tr>
<tr>
<td>5</td>
<td>Origin of the source</td>
<td>3%</td>
<td><img src="image5" alt="Location" /></td>
</tr>
</tbody>
</table>

**Main sources detected**

**Sources mentioned**

1. URL of the mentioned source
2. URL of the mentioned source
Refine the result with points of interest

Analyse similarities one by one

- Browse by:
  - Identical similarities found
  - Passages of quoted text
  - Unrecognised languages

Control areas of similarities

- Option to **ignore an area of text**. Please note that a source can sometimes include several areas of text.
- Option to **ignore all areas of text linked to a particular source** being examined.
- Option at any time to **restore** a previously ignored source.

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Points of interest

2  Origin of the document

Area (points of interest in the document)

Area 2: 4%

Ignore the area

All areas: 47%

Ignore all

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Quam ob rem id primum videamus, si placet, quatenus amor in amicitia progrede debet, Numne, si Coriolanus habuit amicos, ferre contra patriam arma illi cum Coriolano debuerunt? Thalassius vero ea tempestate praefectus praetorii praesens ipse quoque adrogantis ingenii, considerans incitationem eius ad multorum augeri discrimina, non maturitate vel consiliis mitigabat, ut aliquotiens celsae potestates iras principum molliverunt.
This more in-depth analysis allows you to identify, browse, and compare text written by the author and text from the source.

**Side-by-side comparison**

Similarities detected: 47%

<table>
<thead>
<tr>
<th>Name of document</th>
<th>URL of the source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quam ob rem id primum videamus, si placet, quatenus amor in amicitia progradi debeat. Numne, si Coriolanus habuit amicos, ferre contra patriam arma illi cum Coriolano debuerunt?</td>
<td>De futuris civitatibus in Gallus remoti agentes de idem civitatibus omnes suae agentes suae perviis. Quam ob rem id primum videamus, si placet, quatenus amor in amicitia progradi debeat.</td>
</tr>
</tbody>
</table>
**Edit analysed documents**

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**Analysis report**

- Objective: **understand errors** throughout the text.
- Content: **full text** and analysis results.
- Use: to be **presented to the student** in an **educational** way.

**Analysis certificate**

- Objective: create an **overview of the assignment's analysis**.
- Content: **summary** of the analysis report.
- Use: to be **presented to a panel** or to members of the institution's administration.

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<table>
<thead>
<tr>
<th>Analysis report</th>
<th>Analysis certificate</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Similarity rates</strong> for exact and rephrased quotations</td>
<td>✓</td>
</tr>
<tr>
<td>Primary, secondary, mentioned, and ignored <strong>sources</strong></td>
<td>✓</td>
</tr>
<tr>
<td>Percentage of <strong>quoted text</strong></td>
<td>✓</td>
</tr>
<tr>
<td>The entire text with the <strong>location of detected sources</strong></td>
<td>✓</td>
</tr>
</tbody>
</table>
Use Compilatio's pedagogical resources

Save time when looking for information about plagiarism

Share information about plagiarism
- Definition of plagiarism and its various forms, methodology of citation standards, guidelines on disciplinary action, etc.

Inspiration for creating your own content
- Anti-plagiarism charters, honour code, anti-plagiarism webpage, etc.

A pedagogical approach that serves teachers and students

- Information selected by a copyright expert.
- Content available for you to share.
- Self-training and training for students.
- Commitment promoted throughout the process.
To ensure the academic integrity of your students.

Save time grading
Uphold the quality of education
Teach about copyright

www.compilatio.net/magister